**Application Form**

**Please complete this form in ink and capital letters, attach your application letter and any other information and return everything to Mrs Cloud in the Head’s Office.**

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| **Your Name(s):** | **Tutor Group:** |
| **Name(s) of any adults helping/advising you:** | **How much money are you applying for?** |
| **Briefly outline your project, eg, Completion of RLSS UK National Pool Lifeguard Qualification or help in order to complete Duke of Edinburgh Gold, Silver or Bronze Awards:** |
| **All applicants need the written agreement of parent(s)/carer(s) if they are to take part in this scheme. I/we confirm my/our support of the above scheme and have noted the requirements for participation:** |
| **Student Name(s)** | **Parent/Carer Signature** |
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| *It is important to show that you have thought through your proposed project fully, so please attach any other additional information that you think the Trustees will find helpful when making their decision.* This could be:* Leaflets or downloads about the activity you wish to undertake
* Route plans if applicable
* Information about who, if anyone, will help you
* Full cost details for your project; e.g. equipment, accommodation etc.
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| **If you are unclear about what information to attach, please speak to** **Mrs Cloud, your tutor, your House Leader or any of the adults involved with the project.** |
| **Reminders:*** Return completed application forms and supporting documents to Mrs Cloud by **16 February**
* If you are shortlisted you need to attend a meeting with the Selection Committee on **2 March**

A letter will be sent home giving all the information you and your parents/carers will need. The meeting with the Selection Committee is when you will be asked to talk about your project and answer any questions the Committee might have. You will then find out if you have been successful in getting an Award.* Autumn Term – Award Winners Reception & Presentations will take place on **16 November**. This is when you will give a presentation to the Trust, your fellow Award Winners and other invited guests, about how your project went.
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